



THE STATE ASSOCIATION OF ACCOUNTANTS, AUDITORS, AND BUSINESS ADMINISTRATORS

### SAAABA's January Luncheon

**Please join us:**

#### When

Thursday, January 25th

#### Topic

Income Tax Update

#### Speaker

**Marvina Bloomfield, C.P.A.**  
**Brandy Terwillger, C.P.A.**

#### Where

Radisson Hotel

#### Time

12:00-1:15pm

#### Menu Choices

Sautéed Breast of Chicken with  
Garlic Mashed Potatoes

Or

Fresh Fruit & Yogurt

#### Cost

Members: \$8.00  
Non-Members: \$12.00

*You will be charged for  
reservations made and not kept.*

**All the seats in this Luncheon  
have been reserved.**

**If you have any questions please  
contact Jean Ramsey at  
[ramseyj@michigan.gov](mailto:ramseyj@michigan.gov)**

### Treasurer's Report

SAAABA's funds are held on deposit at  
the State Employees Credit Union.  
Funds as of December 31, 2006 are:

CD's	\$9,401.01
Saving	\$464.61
Checking	<u>\$848.21</u>
<b>Grand Total:</b>	<b>\$10,713.83</b>

### SAAABA Board Position Descriptions

#### President

The president shall be the chief executive officer of the association and shall, if present, preside at all meetings of the board of directors.

#### Vice-President

The vice-president shall serve as executive officer during the absence or incapacity of the president.

#### Past President

The immediate past president shall be an advisor to the board of directors and may be assigned duties and responsibilities that the board may direct.

#### Secretary

The secretary shall keep minutes for all meetings of the board of directors and of any official action taken by the membership.

#### Treasurer

The treasurer shall be the custodian of the funds of the association. The treasurer shall collect all money paid into the association, and shall pay all bills upon proper proof that they are appropriate obligations of the association.

#### Director of Membership

It shall be the duty and responsibility of the director of membership to devote activities primarily to increasing and maintaining membership.

#### Director of Public Relations

It shall be the duty of the director of public relations to supervise the publication and delivery of the newsletter, information memoranda and publicity releases.

### SAAABA Board Position Descriptions Cont...

#### Director of Programs

It shall be the duty and responsibility of the director of programs to devote activities and efforts primarily to providing suitable programs for the regular meetings and any special meetings which may be held.

#### Director of Member Activities

It shall be the duty and responsibility of the director of member activities to arrange for meeting sites, dinners or refreshments, if such be served, transportation and hotel accommodations for speakers or special meetings and discussion forum and arranging for Continuing Professional Education credits from recognized professional organization.

#### Director of Education

It shall be the duty and responsibility of the director of education to devote activities primarily to the annual seminar where feasible, needs for education and improvement of the personal and professional interests of the members.

#### Director of Website

It shall be the duty and responsibility of the director of the website to maintain and update the Association website in an effective and efficient manner.

### Please Renew Membership!

It's that time of year! Please remember to renew your membership for FY October 2006- September 2007. The membership is only \$15 a year (\$5 of this membership is a donation to a LCC scholarship fund) and you receive a complimentary meal at the annual meeting, and discounted prices at our monthly meetings and annual seminar. Please encourage friends and co-workers to join, also!! You can print an application form from [www.SAAABA.org](http://www.SAAABA.org).